

# Common Questions, Tips and Other Information

## Facility

The Convention will be held on the campus of NC A&T State University at:

New Academic Classroom Building  
1600 Bluford Street,  
Greensboro, NC 27411.

For directions, please go to <http://www.ncat.edu/admissions/undergraduate/visit-us/map-directions.html>

## **Who should go?**

The Annual Convention of the NCPTA is open to all PTA/PTSA members, non-members, and guests. We hope that ALL child advocates will attend. We encourage PTA units and councils to send incoming/outgoing officers and Board members to the conference and to make sure all members are aware of the conference and encouraged to attend. Workshops have been designed to appeal to a broad range of individuals who impact the lives of children.

## **What will happen at the convention?**

The convention will offer you the opportunity to look at issues beyond your own school and community. This is important because it gives you a different perspective and creates new ideas. You will hear exciting speakers, attend informative and inspiring workshops, celebrate the successes of PTAs from across the state, and HAVE FUN!

## **Who is eligible to be a voting delegate?**

Voting privileges are given to the local unit president (or alternate) and to one delegate for every twenty-five members in the unit. To register as a voting delegate, you must present proof of membership from a local unit in good standing. Proof of membership may include a current PTA membership card, name in the NCPTA membership database, or proof of dues payment. A photo identification card may be required. You can send as many non-voting delegates as you want.

## **Who should pay for delegates to attend?**

Convention expense should be included in your PTA's annual budget. If you do not have a line item for leadership development, you may amend your budget. The State Convention is an investment in the successful future of our children and youth.

**Network** — Break out of your comfort zone, and network with your fellow advocates by sharing ideas, asking questions, and exchanging contact information.

**Adapt and Share** — Think about how you can adapt and use what you have learned when you return home. Share the information you received with your PTA Board, members and the community.

**Listen, Learn & Participate** — Be an active listener. Learn as much as you can from workshops, speakers, and those around you. Participate in discussions and ask questions.

**Dress** — the password for dress at the convention is “comfort.”

**Workshops** — Experts from across the state will share their information on a variety of education/PTA related topics. Workshop attendance is on a “first come, first served” basis. Check your program carefully and attend workshops that will give you information on issues of interest to you. If you are with a group, divide the workshops among you so you can cover as many workshops as possible.

### **General Session & Voting**

The voting delegates will transact NCPTA business at General Sessions. Please remember to have an open mind and respect for others' opinions and ideas.

### **Accommodations**

If you require overnight accommodations, there are numerous hotels in the area. Please search for hotels convenient to NC A&T State University.

## **Registration and General Information**

### **REGISTRATION**

Attendees may register and pay by credit card online at: [www.ncpta.org](http://www.ncpta.org). **You may also download a registration form and send with payment to the NCPTA State Office by May 12, 2017.**

Registration forms **MUST** be postmarked no later than **May 12, 2017** and mailed to:

North Carolina PTA  
3501 Glenwood Avenue  
Raleigh, NC 27612

- Each person must complete a separate registration form.
- Retain a copy for your records and bring it with you to the Convention for confirmation.
- Please do NOT mail any pre-registration forms AFTER May 12, 2017.
- When you arrive, go to the "Pre-Registration" desk.
- You will be given a conference packet, your name badge and convention program. Please wear your name badge at all times.

### **ON-SITE REGISTRATION**

On-site registration will be available

### **TRANSFERS AND REFUNDS**

If a pre-registered delegate cannot attend, his/her registration can be transferred to another delegate. Contact the State PTA Office to give this change of names as soon as possible. If changes occur after May 12, 2017, go to the "Pre-Registration" conference desk to transfer the registration.

There will be **NO** refunds after May 12, 2017.

### **VOTING DELEGATES**

Local PTA units in good standing (see below) are allowed to be represented by its president (or alternate) and one voting delegate per 25 members. The number is based on the 2016/17 dues paid by established PTAs through April 15, 2017 and dues paid by the date of convention registration for new PTAs. Each NCPTA Council in good standing shall be entitled to be represented by its President or an alternate chosen by the Council.

Good Standing Requirements:

- Dues submitted for 2016/17
- Uniform Bylaws adopted.
- Confirmation date of Financial Review for 2015/16 entered in the database

- Confirmation date of 990 filing for 2015/16 entered in the database.
- 2016/17 members entered into the NCPTA database.

### **NON-VOTING DELEGATES**

Non-voting delegates are not allowed to make or speak to motions, or to vote during General Sessions.