

Does Your PTA Need a Charitable Solicitation License?

Basic licensing information:

Local PTA's are nonprofit organizations and most nonprofits must obtain a charitable solicitation license from the Charitable Solicitation License Division of the North Carolina Secretary of State's office and renew the license every year. To see whether your nonprofit has a current license or exemption:

https://www.sosnc.gov/online_services/search/by_title/_charities

Please visit <https://www.sosnc.gov/divisions/charities> for the following:

- If your nonprofit doesn't have a license, you can get forms and instructions at:
- If your license isn't current, you need to renew it now. The renewal form is available at:
- You need to renew your license annually. The renewal form is available at:

Information about exemptions:

Your PTA should be exempt if it receives less than \$25,000 in contributions in a calendar year and does not provide compensation to any officer, trustee, organizer, incorporator, fundraiser, or solicitor.

If your PTA is exempt, you should still send a brief letter to the Secretary of State every year letting saying:

- You received less than \$25,000 in contributions during the year.
- Your nonprofit doesn't provide compensation to any officer, trustee, organizer, incorporator, fundraiser, or solicitor.
- Include a copy of an annual financial report that shows that your nonprofit received less than \$25,000 in contributions during the year.

For more information, contact the N.C. Secretary of State's Charitable Solicitation Licensing Division at 888-830-4989.

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