

2021 NCPTA Virtual Convention Rules

GENERAL RULES

Convention open. The Convention of the North Carolina PTA shall be open to all members, non-members and guests. A registration fee may be required by the Board of Directors, and if such fee is required, it shall be set forth in the Convention meeting notice. Only duly qualified voting delegates who have presented credentials required by these Bylaws and described in the Standing Rules, and whose credentials have been approved, shall be allowed to vote at the annual Convention.

Voting delegates. As set forth in Article 11, Section 11.3 of the NCPTA Bylaws, the voting delegates at the Convention shall be the following:

- Each Local PTA in good standing shall be entitled to be represented at the annual Convention by its President or an alternate, plus one voting delegate for every twenty-five (25) members of such Local PTA, or major fraction thereof, as shown on the books of the NCPTA Treasurer as of a date determined by the Executive Committee; and
- Each NCPTA Council in good standing shall be entitled to be represented by its President or an alternate chosen by the Council; and
- Members of the NCPTA Board of Directors shall be voting delegates at the Convention.
- *Twenty-five NCPTA at-large members shall be appointed to serve as voting delegates.*

The registration of voting delegates shall close Thursday, July 29, 2021 at midnight. June 30, 2021 is the cutoff date for membership to determine the number of voting delegates allowed for each local PTA and for the unit to comply with good standing requirements for the 2020-2021 membership year. Voting delegates are expected to be in attendance during the General Sessions of the Convention.

Credentials of voting delegates.

Article 11, Section 11.3 of the NCPTA Bylaws provides:

All voting delegates must have proper Convention credentials. The method of obtaining such credentials at or before the Convention, and the documentation required, will be described in the Standing Rules.

The NCPTA Standing Rules provide:

Members of the Board of Directors will receive voting delegate credentials upon registration at the Convention. All other voting delegates must be included in their PTA's MemberHub membership list as a member for the 2020-21 membership year from a local unit in good standing.

Non-voting delegates and non-members. Non-voting delegates will be entitled to all the privileges of the Convention except making motions, debating and voting.

Press. Representatives of the press, radio, and television will be admitted to meetings upon identification and notification to the President, Executive Director and/or Convention Committee Chair.

Distribution of materials. All distributed materials are subject to approval of the President and Convention Committee Chair.

Audit Committee. An audit committee appointed by the president shall approve the minutes of the Convention.

Suspension of rules. The Convention rules may be amended or suspended by a two-thirds vote of the assembly.

SPEAKING AND VOTING PROCEDURES

Motions. Only voting delegates may introduce motions, debate an issue, or vote.

Recognition. To be recognized, a delegate must show a raised hand in the virtual meeting platform and wait to be recognized by the chair. Before speaking, a person must give his/her name and the name of his/her local unit or council.

Speaking limits. No delegate may speak for more than two minutes on any question, nor more than twice on the same question; and he/she may not make a speech on the same question if any member who has not spoken on the subject in question desires to speak. All speakers must conform to the ruling of the timekeeper.

NOMINATION AND ELECTION OF STATE OFFICERS

I. Regarding the nomination and election of State Officers, the NCPTA Standing Rules provide as follows:

Election of State Officers

1. **Nominating Committee; floor nominations.** All State Officer nominees must meet the eligibility requirements set forth in Article 7 of the NCPTA Bylaws. The Nominating Committee shall meet in person or by telephone to nominate a candidate for each State Officer position to be elected at the next annual Convention. Board members and Local PTA's shall be entitled to suggest possible nominees to the committee. All nominees must consent to their nomination. To be eligible for floor nomination at the annual Convention, a biographical sketch, a summary of qualifications and a photograph for such nominee and written consent from that person to be nominated must have been received by the Chair of the Nominating Committee at least thirty (30) days before the annual Convention, and the Chair shall submit such information to the President and to the Chair of the Convention Elections Committee at least fifteen (15) days before the Convention. Additional information about the Nominating Committee is set forth in the Appendix to the Standing Rules.
2. **Conduct of elections.** The Nominating Committee shall report its nominations to the annual Convention at the first General Business Session at which time additional nominations may be made from the floor if the requisite prior notice for such nominations has been received. State Officers shall be elected at that time if there is only one candidate for the office. When there is but one candidate for an office, the written ballot for that office may be dispensed with and the election may be held by voice vote. If there is more than one candidate for an office, the election for that office shall be conducted immediately following General Session 1 and conducted by the Convention Elections Committee as provided in the Standing Rules and the Convention Rules; voting shall be by written ballot and the majority of the votes cast shall constitute election. Additional information about the Convention Elections Committee is set forth in the Appendix to the Standing Rules.

II. Other Convention rules governing the nomination and election of State Officers:

1. Nominations from the floor for State Officers may be made only during General Session I, Saturday, July 31, 2021.
2. In the event of a nomination from the floor, all nominees for that position will be given the opportunity to make a two-minute presentation during Convention during General Session I, Saturday, July 31, 2021.

3. Campaign Rules
 - a. Each candidate will have the following posted on the Convention section of NCPTA's website prior to the Convention
 1. Brief Biography
 2. High resolution head shot photo
 - b. The Elections Committee may determine additional campaigning guidelines and opportunities in accordance with the Bylaws and Standing Rules.

4. The polls shall be open Saturday, July 31, 2021 from noon until 1:00 p.m. The Elections Committee will send the electronic voting link to delegates eligible to vote. Voting delegates must be included in their PTA's MemberHub membership list as a member for the 2020-21 membership year from a local unit in good standing. In the event a second ballot is needed for any State Officer position, the polls shall reopen from 2:20 until 3:10 p.m. for the second ballot. The report of the Convention Elections Committee shall be presented at the closing session on Saturday, July 31, 2021.