2022-2023 Nomination Form
OUTSTANDING LOCAL UNIT ACHIEVEMENT AWARD
Complete this nomination form and provide your budget and calendar of events. All items should be submitted to office@ncpta.org on or before May 12.
All recipients will be notified by May 15. Awards will be presented at the NCPTA Sneaker Ball on May 19.

Name of PTA/PTSA_____________________ NPTA ID # __________________
County _____________________ Council _________________________
Mailing Address ____________________________  City ___________  Zip ______
President’s Name __________________ President’s Phone (___)___________
President’s Email _________________________________

2022-2023 Good Standing Requirements (All required) Date Completed
☑ PTA Membership Submitted by 15 of each month
☑ Financial Review Submitted by August 31
☑ Form 990 Submitted by November 15
☑ Officers and Contact Information Listed in Memberhub

Complete at least 15 items below. (1 in each category required)

2022-2023 Trainings and Events
☑ Attended an In Person NCPTA Training
☑ Attended At Least 3 Lifeline for Leaders trainings
☑ Attended NCPTA Convention
☑ Register to attend National PTA Convention
☑ Register to attend NCPTA Advocacy Day
☑ Attended National PTA Legcon Event
☑ Attended a Council Training or Event (if applicable)

2022-2023 Board Members
☑ Have appointed chairs and members for the advocacy, audit, nominating standing committees
☑ Review roles and responsibilities of officers and committee chairs
☑ Have a student serve in a board position
☑ Have a teacher serve in a board position
☑ Made proper transfer of materials and records from past officers
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**Complete at least 15 items below. (1 in each category required) cont.**

#### 2022-2023 PTA Functions

- Held at least 2 General Body PTA meetings
- Hosted a Family Engagement Event
- Maintained a PTA Website and/or Social Media Presence
- Applied for a PTA Grant
- Maintained a PTA insurance policy
- Prepared a budget and had it approved by your general membership
- Participated in NCPTA Reflections Program
- Held a Monthly Meeting with the Principal

#### 2022-2023 Membership

- Increased membership compared to last year
- Had at least 80% of school staff join
- Participated in at least 3 NCPTA Membership Challenges
- Developed a Membership plan/campaign
- Attend a NCPTA Membership Sip & Chat Event
- Published a PTA Newsletter
- Earned a Blue Key Award
- Earned a Gold Key Award
- Made the Honor Roll
- Earned the Bronze Acorn Award

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**My signature below indicates that this information is accurate.**

____________________________  _______________________
PTA President Signature     Principal Signature