NCPTA Standards of Affiliation
for Council and Local NCPTA Units
(Formerly Known As NCPTA Good Standing Requirements)
Effective September 1, 2024

All Council and Local NCPTA Units must comply with the following NCPTA requirements in order to maintain its charter, 501(c)(3) tax-exempt status, and all PTA benefits:

1. Comply with the applicable provisions of NCPTA's Uniform PTA Bylaws; Councils must comply with the Uniform Bylaws for North Carolina PTA Councils and Local NCPTA Units must comply with the Local Unit Uniform PTA Bylaws.
2. Local NCPTA Units must collect and submit membership dues to the NCPTA office by the 15th of each month. State and National dues can be paid through Givebacks.
3. Local NCPTA Units must enter members' names and email addresses into Givebacks by the 15th of each month for members. Members that join online through Givebacks are automatically entered into Givebacks.
4. By August 31, NCPTA Councils and Local NCPTA Units must complete the PTA's Annual Financial Review and report the results to your PTA's Board of Directors. Acknowledge this completion date in Givebacks.
5. By September 30th, each Board member will sign the Unit's board approved Code of Ethics (sample linked here); this applies to both NCPTA Councils and Local NCPTA Units.
6. By September 30th, each Board member will sign the Unit's board approved Conflict of Interest Agreement (sample linked here); this applies to both NCPTA Councils and Local NCPTA Units.
7. By November 25th, NCPTA Councils and Local NCPTA Units must complete and file the Form 990 as required by the IRS. Acknowledge this filing date in Givebacks.
8. NCPTA Councils and Local NCPTA Units will operate in accordance with policies, bylaws, Standards of Affiliation, resolutions, and position statements of National PTA and North Carolina PTA.
9. From every NCPTA Council and Local NCPTA Unit, each officer (President, Vice President(s), Secretary, Treasurer) and the chairs of the three NCPTA required committees (Audit, Nominating, and Advocacy) will attend both the NCPTA Beginning of Year Board Leadership Training and the NCPTA Mid-Year Board

Leadership Training. Dates of these trainings will be featured on the NCPTA website, NCPTA social media, NCPTA Newsletter, and NCPTA Annual Member Calendar.

Failure to Comply with NCPTA Standards of Affiliation

Failure to follow any of these requirements will render the NCPTA Council or Local NCPTA Unit out of compliance with the NCPTA Standards of Affiliation. By the last day of every month, NCPTA Councils and Local NCPTA Units not in compliance with the NCPTA Standards of Affiliation will be notified by the president or the president's designee. The NCPTA Council or Local NCPTA Unit will be required to resolve the compliance issue(s) within 30 calendar days of notification from NCPTA. NCPTA will provide any assistance sought by the NCPTA Council or Local NCPTA Unit not in compliance.

Failure to Resolve Compliance Issues

If the NCPTA Council or Local NCPTA Unit does not resolve the compliance issue(s) within 30 calendar days of notification from NCPTA, the NCPTA Council or Local NCPTA Unit will be in jeopardy of losing its NCPTA Council or Local NCPTA Unit charter which means they will no longer be able to operate as a NCPTA Council or Local NCPTA Unit, will no longer have 501(c)3 tax-exempt status, will no longer be able to use PTA branding and naming structure, will have to remit remaining funds to NCPTA, and will not be eligible for any NCPTA or National PTA benefits (i.e. discounts, access to online resources), programs, grants, etc. When a NCPTA Council or Local NCPTA Unit loses its charter, this will be reported to National PTA and the IRS.

Inactive NCPTA Councils and Local NCPTA Units

If a NCPTA Council or Local NCPTA Unit becomes inactive, it will have to pay a $200 reinstatement fee to NCPTA .

IRS Revoked Local PTA Units

If a NCPTA Council or Local NCPTA Unit becomes IRS revoked, it will have to pay the IRS reinstatement fee as required by filing Form 1023 with the IRS.

NCPTA is committed to helping all NCPTA Councils and Local NCPTA Units meet these requirements.

If you have any questions or need assistance, please contact the NCPTA Office at office@ncpta.org